



## Southland Care Coordination Partners

<b>Job Title:</b>	Behavioral Health Specialist	<b>Job Category:</b>	Clinical
<b>Department:</b>	Clinical Services	<b>Direct Report:</b>	FUH Program Manager
<b>Location:</b>	On Site	<b>Position Type:</b>	Full Time
<b>Functional Groups</b>	All Employees, General Users, FUH Team	<b>Classifications</b>	Clinicians

**Job Description:** Under the direct supervision of an LCSW, the FUH Behavioral Health Specialist (BHS) supports the completion of 7-day and 30-day post-discharge follow-up assessments with patients who were hospitalized for treatment of a mental illness or intentional self-harm diagnoses.

### ROLES AND RESPONSIBILITIES

- Under the direct supervision of LCSW, provides a telehealth follow-up assessment for members discharged from an inpatient level of care to ensure 7-day and 30-day gap closure.
- Under direct supervision of LCSW, assess for stability for treatment of a mental illness or intentional self-harm diagnosis until permanent care is established.
- Provides urgent follow-up to insurance provider case manager in a timely manner.
- Provide reports as requested.
- Engage in continuing education and training for professional growth and development.
- Follows all Policies and Procedures of SCCP.
- Compliant with Performance Goals / Contract Deliverables.
- Participates in all SCCP mandatory and CMS regulatory training.
- Attends all staff meetings – in person or telephonic (if unable to attend, responsible for knowledge of content).
- Abide by principles and laws related to confidentiality.
- Demonstrate respect for individual diversity (culture, ethnicity, gender, race, religion, age, economic status).
- Interact with staff and members to optimize workflow efficiency.
- Other duties as assigned by Direct Report.

### QUALIFICATIONS AND EDUCATION REQUIREMENTS

- License Social Worker.
- At least one year of clinical service experience.

### PREFERRED SKILLS

- Cultural competence and sensitivity in working with diverse populations with a comprehensive understanding of culture that includes race and ethnicity, religion, age, gender identity, sexual orientation, etc.
- High work ethic, self-motivated, and ability to work independently as well as on a team.
- A cheerful, pleasant attitude that conveys professionalism and adds to a positive work atmosphere.
- Strong ability to write and verbally communicates in a clear, concise, and professional manner.
- Detail oriented, possess strong initiative, problem solving skills and ability to set and manage multiple priorities to meet deadlines in an expedient and decisive manner with minimal supervision.
- Intermediate proficiency in Microsoft Office Programs including Word, PowerPoint, Excel, and Outlook including ability to create pivot tables, formatting, sorting, create spreadsheets with formulas.

- Strong aptitude for critical thinking and demonstrated analytical skills.

<b>Reviewed By:</b>		<b>Date:</b>	
<b>Approved By:</b>		<b>Date:</b>	
<b>Last Updated By:</b>		<b>Date:</b>	